

Outreach Coordinator - 2024



Overall goal: coordinate and grow the Science for Georgia with the partner network, plan Sci4Ga events such as Georgia Science Junction and Climate Survival Training.

Weekly Hours: 10-20 (during semester), 30-40 (during summer).

Location: 100% remote. Sci4Ga has co-working space in Atlanta and interns are welcome to join us there.

Rolling start and end times.

Pay depends on Sci4Ga funding status.

Action Items and Deliverables

Weekly Work Details

All interns have a weekly meeting with their supervisor. Here they will discuss their progress toward goals, plan for the upcoming week, and issues blocking progress. This will also be a time for interns to ask questions and receive career building mentorship.

All interns participate in the weekly Sci4Ga all hands meeting where everyone shares a quick update on their progress, and we brainstorm our way through questions.

Over the course of the semester – all Sci4Ga interns will receive science communication training.

Sci4Ga Outreach Coordination

Over the course of the internship, you will work with the Dir of Engagement and Dir of Comms to

- Engage in meaningful outreach with Sci4Ga partners – understanding their needs and coordinating around overlapping interests.
- Recruit and retain new members of our partner network.
- Plan and organize monthly Sci4Ga events – identifying topics, speakers and venues, and creating and posting publicity materials.
- Ensure proper record keeping of attendance.

Skills needed:

1. Computer literacy
2. Time management
3. Independent research skills
4. Willingness to email and call strangers

Skills that will be gained

1. Science communication
2. Public outreach
3. Storytelling

To apply, please send a resume and cover letter to patrick.ryan@sci4ga.org

About Science for Georgia

Sci4Ga is a 501c3 dedicated to bridging the gap between scientists and the public through training, outreach opportunities, and direct contact with the public, policymakers, and the press. We highlight how science can impact people's lives and advocates for the responsible use of science in public policy.

1700 Northside Dr, Ste A7, PMB 916, Atlanta, GA 30318 | Scienceforgeorgia.org | info@sci4ga.org